

## **ORGANIZATIONAL PLAN**

**P3200**

The Assistant Superintendent for Instruction is responsible to the Superintendent of Schools for seeing that the instructional objectives of the district are met.

District Department Heads, the Director of Special Services, the District Instructional Technology Coordinator, the PACE Coordinator and the Staff Development Coordinator will be responsible to the Assistant Superintendent for Instruction and will work with the building principals in establishing and maintaining programs in their field.

The building principal will be responsible for the instructional program in his/her building. Building Councils also may initiate discussions and proposals regarding curriculum. These proposals would be submitted to the K-12 Curriculum Council for consideration.

Elementary Curriculum Representatives will assist the elementary building principal and the building council with curriculum development, assessment, and improvement.

K-12 Curriculum Committees in language arts, math, science, social studies, and health/personal development will assist the Assistant Superintendent for Instruction in managing school curricula. Curriculum Representatives in each building, the elementary and middle school principals, and district department heads, will constitute the membership of the K-12 Curriculum Committees. The Assistant Superintendent for Instruction will be an ex-officio member.

A K-12 Curriculum Coordinating Council will assist the Assistant Superintendent for Instruction in coordinating curriculum between grade levels, schools, and subject areas. (See Policy 6130)

Reviewed March 2012

Renumbered from P6100 – September 2015