

BURNT HILLS-BALLSTON LAKE CENTRAL SCHOOLS

To: 10 Month Staff (Teachers Association & 10 month CSEA)

From: Business Office

Re: Payday Schedule for 2017-18

Payroll dates for the 2017-18 school year will be as follows:

July	14	28	
August	11	25	
September	8*	22	
October	6	20	
November	3	17	
December	1	15	28
January	12	26	
February	9	23	
March	9	23	
April	5	20	
May	4	18	
June	1	15	29*

***September 8th** will be the first paycheck for 10-month staff. It will be a 1/2 paycheck followed by regular biweekly payrolls through June 15th with a 1/2 paycheck on 6/29. Please review your check for accuracy (salary, deductions, etc.).

*IMPORTANT NOTE: Voluntary deductions will be withheld over 20 paychecks beginning on **September 22nd** and ending on **June 15th**.*

Members of the Teachers Association who elect the option of being paid on a 12 month basis will receive their final check on June 29th which represents multiple paychecks.

Please take this into consideration when determining the biweekly amount deducted for your TSA. IRS rules applicable to TSA's follow a calendar year, however, your salary is based upon a fiscal year and spans two calendar years. Your annual limit will be reached in December and deductions begin again in January.

Coaching

Fall Sports 9/22/17 & 11/3/17

Winter Sports 12/15/17 & 2/9/18

Spring Sports 4/20/18 & 6/1/18