

Effective July 1, 2001, the Schools Against Violence in Education (SAVE) Legislation requires the Commissioner of Education and the New York State Education Department (SED) to request a fingerprint supported criminal history background check for applicants for certification as well as prospective employees of school districts.

In accordance with the SAVE legislation, the Burnt Hills-Ballston Lake Board of Education requires that effective July 1, 2001, all employees hired to work in the Burnt Hills-Ballston Lake School District will be fingerprinted and undergo a criminal background check through the New York State Education Department as a condition of his/her appointment.

At the time an applicant accepts an offer of employment, he/she will sign a statement stating that his/her appointment is conditional upon receipt of the SED clearance.

Any employee who does not meet the requirements of the NYS Education Department background check, and does not receive a clearance, will have his/her appointment revoked immediately.

The Burnt Hills-Ballston Lake School District will pay for fees associated with the background check for all support staff, and will provide all forms necessary for the process.

The Human Resources Department will be responsible for coordinating the fingerprinting process for the district.

Revised January 2008

Renumbered from P7180 – September 2015