

TEMPORARY SUBSTITUTE AND PART-TIME PERSONNEL

P9270

A list of qualified substitute teachers will be prepared by the Assistant Superintendent for Instruction for consideration by the Board of Education. The Assistant Superintendent for Support Services will prepare a similar list of qualified support staff substitutes for submission to the Board. Once substitutes are approved by the Board of Education for employment by the District, the Assistant Superintendents will be responsible for managing the deployment of substitute service as needed. The District will contract for substitute calling service to assist in the delivery of substitute service as required by the schools.

Part-time employees will be appointed on a temporary basis by the Board of Education as needed and upon the recommendation of the Superintendent of Schools. Part-time employees must have credentials similar to those possessed by full-time employees, including appropriate certification or licensing where it is required.

REPLACEMENT TEACHERS

A person hired to replace a teacher who has been granted a leave of absence will be informed that the appointment terminates upon the return of the regularly appointed teacher. This appointment will be designated as a "temporary appointment."

Revised June 1999

Renumbered from P4500 – September 2015

Reviewed June 1999

Renumbered from P4510 – September 2015