

BURNT HILLS-BALLSTON LAKE CENTRAL SCHOOLS

To: 10 Month Staff (Teachers Association & 10 month CSEA)

From: Business Office

Re: Payday Schedule for 2018-19

Payroll dates for the 2018-19 school year will be as follows:

July	13	27	
August	10	24	
September	7*	21	
October	5	19	
November	2	16	30
December	14	28	
January	11	25	
February	8	22	
March	8	22	
April	5	18	
May	3	17	31
June	14	28*	

***September 7th** will be the first paycheck for 10-month staff. It will be a 1/2 paycheck followed by regular biweekly payrolls through June 14th with a 1/2 paycheck on 6/28. Please review your check for accuracy (salary, deductions, etc.).

*IMPORTANT NOTE: Voluntary deductions will be withheld over 20 paychecks beginning on **September 21st** and ending on **June 14th**.*

Members of the Teachers Association who elect the option of being paid on a 12 month basis will receive their final check on June 28th which represents multiple paychecks.

Please take this into consideration when determining the biweekly amount deducted for your TSA. IRS rules applicable to TSA's follow a calendar year, however, your salary is based upon a fiscal year and spans two calendar years. Your annual limit will be reached in December and deductions begin again in January.

Coaching

Fall Sports 9/21/18 & 11/2/18

Winter Sports 12/14/18 & 2/8/19

Spring Sports 4/18/19 & 5/31/19