

INDIVIDUALIZED HOME INSTRUCTION PLAN (IHIP)

Student's Name: _____ Student's Age: _____

Student's Grade Level: _____ School Year: _____

Date: _____

INSTRUCTIONS

1. The IHIP must list the syllabi, curriculum materials, textbooks or plan of instruction to be used in each of the required subjects listed in the appropriate category below.
2. The IHIP must identify the name(s) of individual(s) providing instruction.
3. Cumulative hours of instruction for grades 1-6 must be 900 hours per year. Cumulative hours of instruction for grades 7-12 must be 990 hours per year.
4. Please provide instruction information for **each** subject in which instruction will be provided. Required subjects depend on the student's grade as follows:

GRADES 1-6:

- Arithmetic
- Reading
- Spelling
- Writing
- The English Language
- Geography
- United State History
- Science
- Health Education
- Music
- Visual Arts
- Physical Education

****You must include instruction in bilingual education and/or English as a second language where a need is indicated***

GRADES 7-8:

- English (2 units¹)
- History and Geography (2 units)
- Science (2 units)
- Mathematics (2 units)
- Physical Education (on a regular basis)
- Health Education (on a regular basis)
- Art (½ unit)
- Music (½ unit)
- Practical Arts (on a regular basis)
- Library Skills (on a regular basis)

The units required are cumulative requirements for **both** seventh and eight grade.

¹ A unit consists of 6,480 minutes (108 hours) of instruction per school year

GRADES 9-12:

- English (4 units)
- Social Studies (4 units, including at least 1 unit of American History, ½ unit of Participation in Government, and ½ unit of Economics)
- Mathematics (2 units)
- Science (2 units)
- Art and/or Music (1 unit)
- Health Education (½ unit)
- Physical Education (2 units)
- Electives (3 units)

The units required are cumulative for ninth through twelfth grades.

5. At **all grade levels** (K-12), instruction must also be provided in the areas of:

- Patriotism and Citizenship
- Health education regarding alcohol, drug and tobacco misuse
- Highway safety and traffic regulations, including bicycle safety
- Fire and arson prevention and safety

SUBJECT AREA:

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED OR PLAN OF INSTRUCTION AND SYLLABI:

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ALL STUDENTS, GRADES 1-12 MUST RECEIVE INSTRUCTION IN THE FOLLOWING AREAS

- Patriotism and Citizenship
- Health education regarding alcohol, drug and tobacco misuse
- Highway safety and traffic regulations, including bicycle safety
- Fire and arson prevention and safety

SUBJECT AREA: Patriotism and Citizenship

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED OR PLAN OF INSTRUCTION AND SYLLABI:

INSTRUCTOR:

SUBJECT AREA: Health education regarding alcohol, drug and tobacco misuse

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED OR PLAN OF INSTRUCTION AND SYLLABI:

INSTRUCTOR:

SUBJECT AREA: Highway safety and traffic regulations, including bicycle safety

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED OR PLAN OF INSTRUCTION AND SYLLABI:

INSTRUCTOR:

SUBJECT AREA: Fire and arson prevention and safety

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED OR PLAN OF INSTRUCTION AND SYLLABI:

INSTRUCTOR:

REPORTING REQUIREMENTS

Each IHIP must contain dates for submission of Quarterly Reports for the student's performance in the home instruction program. Quarterly reports should be spaced in even and logical periods during the school calendar year.

QUARTERLY REPORTING DEADLINES:	
First Quarter: _____	Second Quarter: _____
Third Quarter: _____	Fourth Quarter: _____
<i>Fourth Quarter report</i>	<i>* Annual Assessment Report is due with the</i>

You must submit Quarterly Progress Reports to the District providing the following information:

- The total number of hours of instruction received during the quarter;
- A description of the material covered in **each** subject listed on the IHIP;
- Either a grade for the student in **each** subject, or a narrative evaluating the student's progress; and
- If less than 80% of the course material set out in the IHIP was covered in any subject, the report must include a written explanation.

An **Annual Assessment Report** must be submitted with the Fourth Quarter Report. The Annual Assessment must include one of the following:

- A commercially produced norm-referenced achievement test (refer to Part 100.10 of the Commissioner's Regulations for a list of approved tests, qualifications for who may administer the test, and scoring)
- An Alternative Evaluation approved in advance by the Superintendent (refer to Part 100.10 of the Commissioner's Regulations for Alternative Evaluation requirements regarding the content of the narrative assessment and who is qualified to conduct one).

ATTENDANCE REQUIREMENTS

Each student must attend instruction that is:

1. Substantially equivalent to 180 days of instruction per school year (For grades 1-6 this is 900 hours per year, for grades 7-12 this equates to 990 hours per year)
2. Absences are permitted on the same basis as the District's attendance policy
3. **Records of Attendance** must be maintained and made available to the District upon request
4. Instruction provided at a location other than the primary residence of the student must be in a building that is in compliance with the local building code for health and safety purposes.

Parent/Guardian Signature: _____